



UNIVERSITY OF WESTERN MACEDONIA
SCHOOL OF SOCIAL SCIENCES AND HUMANITIES¹
DEPARTMENT OF PRIMARY EDUCATION
POSTGRADUATE PROGRAM
***“EDUCATION SCIENCES: MANAGEMENT AND
ADMINISTRATION IN EDUCATION – EDUCATIONAL
LEADERSHIP”***

CALL FOR EXPRESSION OF INTEREST
ACADEMIC YEAR 2021 – 2022

The Department of Primary Education of the School of Social Sciences and Humanities in the University of Western Macedonia continues the operation of the Postgraduate Program entitled "**Educational Sciences: Management and Administration in Education - Educational Leadership**" (Government Gazette, 2865 / 18.07.2018, vol. B) during the academic year 2021-2022. The program awards:

Postgraduate Specialization Diploma on
**Education Sciences: Management and Administration in Education –
Educational Leadership**

During the academic year 2021 – 2022, thirty-five postgraduate students (35) will be admitted to the Postgraduate program. In the Postgraduate program "Education Sciences: Management and Administration in Education - Educational Leadership", graduates of the first cycle of studies of Greek universities or equivalent institutions abroad are accepted. Also, graduates of Technological Institutions with relevant subject or of other Higher Schools can be accepted according to an Assembly decision. Candidates can also be final-year students, who will have successfully

¹ This is the former School of Pedagogy of Florina as it was renamed according to Law 4610/2019 "Synergies of Universities and Technological Institutions, access to higher education, experimental schools, General State Archives and other provisions", Article 13, paragraph 4 (Government Gazette 70, vol. A/ 7-5-2019).

completed the obligations of their undergraduate studies before the end of enrollment and will meet all admission requirements for the Postgraduate program.

Foreign diplomas are certified with a certificate of equivalence and correspondence from the Hellenic National Recognition and Information Center. Greek language proficiency for foreign candidates is proved when: a) the candidate has completed secondary education in Greece or in a Greek-speaking school abroad; b) holds a degree in Greek language/ literature from an equivalent University abroad; c) has completed a full cycle of undergraduate studies in a Greek university or Technological Institution or holds a certificate of successful attendance for at least two (2) years in a Greek Higher Education Institution (University or Technological Institution) and d) holds a certificate of Greek language proficiency from a state-recognized institution providing certificates as such to foreigners.

Only one member of the Special Teaching Staff, the Laboratory Teaching Staff as well as a member of the Technical Personnel, serving at the relevant Department organizing the program can be admitted as supernumeraries per year provided that they meet the conditions of paragraph 1, article 34.

Studies Duration – Requirements for awarding a Postgraduate Specialization Diploma

The duration for awarding a Postgraduate Specialization Diploma is three (3) semesters of full-time study; with the third semester dedicated the postgraduate thesis elaboration.

For obtaining Postgraduate Specialization Diploma the following are required: a) attendance and successful assessment in eight (8) courses (1st & 2nd semester); b) the postgraduate thesis elaboration (3rd semester). During the two semesters, attendance of courses and any other educational and research activity of the Postgraduate program is mandatory. Successful assessment in courses is also required. Thirteen (13) three-hour lessons are required for the successful completion of each semester course. Courses are carried out in Greek and English. **The teaching process may follow face-to-face methods and the use of synchronous and asynchronous online learning (up to 35%) according to legislation. Face-to-face lessons are conducted in modules on Friday and Saturday at Department of Primary Education (Florina).**

For obtaining the Postgraduate Specialization Diploma, a total of ninety (90) ECTS-credits is required. The credits are distributed as follows: 30 ECTS for first semester courses, 30 ECTS for second semester courses and 30 ECTS for the Postgraduate thesis (Thesis). The syllabus is organized as follows:

Course No.	Course's title	Semester	Course type	ECTS
1	Principles of Management and Administration in Educational Units	1 st	Mandatory	7.5
2	Educational Research Methodology I- Quantitative Methods-Statistics	1 st	Mandatory	7.5
3	Educational Research Methodology II- Qualitative Methods	1 st	Mandatory	7.5
4	Educational Leadership and Organizational Development	1 st	Mandatory	7.5
1st Semester ECTS				30
1	Organizational-Social Psychology with applications in educational management	2 nd	Mandatory	7.5
2	Educational Assessment	2 nd	Mandatory	7.5
3	Introducing and Dealing with changes and innovation in education-school improvement	2 nd	Mandatory	7.5
4	ICT applications in Educational Management	2 nd	Mandatory	7.5
2nd Semester ECTS				30

Postgraduate Thesis	3 rd	30
Postgraduate Program ECTS		90

Application process

Applications are accepted from Friday 21st May 2021 to Friday 9th July 2021 (according to the Post Office stamp). The application form **must be necessarily submitted electronically on the website <http://edumal.eled.uowm.gr>**. The necessary supporting documents that the candidates must submit on time are the following:

- Application form (after filling it in electronically, it should be printed and included in the application file)
- Copy of Degree / Diploma (Degrees from Universities abroad are certified by the Hellenic National Recognition and Information Center)
- Certificate of the transcript of records from every year (if courses attendance with subject similar to the scientific field of the Postgraduate program is evidenced). In case of a thesis elaboration, if it is not recorded in the transcript, a relevant Secretary certificate is submitted, in which the subject and the thesis grade are mentioned (if this is available)
- Recognized foreign language certificates (English, French, German)
- Publications copies (if these exist)
- Other degrees from Universities or Technological Institutions (if these exist)
- Master Degree or PhD (if these exist)
- Certificate of teachers' work experience in public or private education (if available until June 30th, 2020) (work experience in private education is scored if certificates of insurance contribution payments are submitted]
- Certificate of previous service as education executives (if available until June 30th, 2020) (tenure or service in the position of an all-day school responsible is not scored)
- Other supporting documents certifying the qualifications (e.g. certificate of computer use, etc.)

The above supporting documents after the electronic application submission are sent by post in plain photocopy form (without validation) to the Program Secretary or are submitted in person. If sent by post, the indication "**Education Sciences: Management and Administration in Education-Educational Leadership**" must be written on the envelope. Faxing is not accepted. The supporting documents are not returned and after the objections expiration date they are destroyed.

The evaluation results will be posted on the Postgraduate program website until July 31st, 2020 and could be seen with the use of the special code provided automatically upon application submission. The code use is valid provided that an application form with all the supporting documents has been submitted.

Postgraduate student selection criteria

The candidates' selection is conducted by a committee of professors and lecturers of the Department of Primary Education, which has been formed by an Administrative Council. For the candidates' selection who will attend the Postgraduate program, the following are required:

- Degree/ diploma from a Greek University or equivalent universities abroad or degree/diploma from a Technological Institution with relevant subject.
- A certificate of competency in English (Level B2 or higher), as this is certified with relevant documents.

For the candidates' selection, who will attend the Postgraduate program more specific qualifications are taken into account, as these arise from the supporting documents that have been submitted to the Program Secretary. Such qualifications are candidates' scientific and research work published in valid scientific journals, their writing work, other university degrees besides the first, competency in English (higher than B2 level) and in other languages (level B2), their work experience, etc., as these are thoroughly presented in the Operating Regulation of the Postgraduate program and are listed below:

Criteria- Qualifications		Evaluation units (maximum degree)
Additional University degrees	PhD	6
	Master Diploma	4
	Additional Bachelor Degree	2
Graduate diploma thesis	Relevant subject to the Postgraduate program	3
	Relevant subject to the Education Sciences	2
	Not relevant subject to the Postgraduate program	1
Relevant undergraduate courses (1 point per course, with 3 points as maximum)		3
Foreign language competency (besides the required competency of English, level B2)	English, Level C2	3
	English, Level C1	2
	Competency of another foreign language (Levels B2-C2) (French or German)	1
Work experience in public or private education	0.5 – 2 years	4
	2.1 – 4 years	6
	4.1 – 8 years	8
	> 8 years	10
Experience in administrative position in education (School principal, educational	0.5 – 2 years	5
	2.1 – 4 years	7
	4.1 – 8 years	9

counsellor, Director of Education, Teacher Coordinator of Educational Work etc.)	> 8 years	11
Books – monographs (2.5 points per title with 5 as maximum)*		5
Conference presentation with reviewers (this is verified through the Conference program and the Book of Abstracts) (1 point per presentation with 5 as maximum)*		5
Certified knowledge of ICT (e.g. ECDLE certificate, A level certification etc.)		2
Total		60

*In case submitted conference presentations are subsequently published, they will be scored only once either as publications or presentations provided that they have been evaluated through a review system.

Tuition Fees

For the Postgraduate program attendance, tuition fees are required which amount to the total of 2.300 euros and are paid in three installments (according to specified process):

1st installment: 900 euros, after the successful candidates are notified and upon their registration in the Postgraduate program,

2nd installment: 900 euros, before the 2nd semester beginning (1st fortnight)

3rd installment: 500 euros, before the beginning of the 3rd semester and the thesis elaboration.

It is noted that in case of non-registration or study termination, the amount of tuition fees that has already been paid, is not refundable. Postgraduate students of Postgraduate program are exempted from tuition fees according to the terms and conditions set by legislation (article35, paragraph 2, Law4485 / 17).

For more information, interested parties may contact with the Postgraduate Program Secretary (Mr Melissas Lazaros)

Address:

School of Social Sciences and Humanities

Department of Primary Education

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53100 Florina

Telephone number:

2385055200 (from **10: 00** to **12: 00** daily)

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The DIRECTOR of the POSTGRADUATE PROGRAM

IORDANIDIS GEORGIOS

PROFESSOR